

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
March 12, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Auditor of State Award Presentation – Lindsay Kuhn- Representative, State of Ohio
Auditor's Office

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

18-042 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

18-043 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

18-044 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

Review discipline reports- Mr. Cook, Superintendent

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

18-045 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **RoAnne Frederick**, Accounts Payable Assistant, retiring effective June 30, 2018.
- b. **Karla Hobart**, Knollwood Monitor, resigning effective February 14, 2018 to accept another position in the district.
- c. **John Rosser**, BHS Football Coach, resigning effective February 12, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

ADMINISTRATIVE

18-046 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education grant a **Five (5) Year Contract** to **Michael Pissini, Treasurer**, effective for the 2018 through 2023 school years per the Administrative Agreement with an annual salary of \$ 102,260.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

18-047

Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education grant a Two (2) **Year Contract to Krista Kotecki, Director of Curriculum and Instruction**, effective for the 2018-19 and 2019-2020 school years per the Administrative Agreement with an annual salary of \$ 93,427.00 plus 8% education \$ 7,474.12 = \$ 102,101.12.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED

18-048

Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Kim Basinski**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.
- b. **Tandi Fritz**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.
- c. **Patricia Spence**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

18-049

Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Elyse Albaugh**, Forestlawn Cleaner, 4 hrs./day, Step 1, 179 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.80/hr., effective March 13, 2108.
- b. **Rose Meness-Seiler**, BMS Monitor, .5 hrs./day, Step 18, 175 days (pro-rated), plus 8 holidays (pro-rated), \$ 17.39/hr., effective March 13, 2018.
- c. **Michelle Moreno**, Knollwood Special Education Paraprofessional, 7 hrs./day, Step 1, 181 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.30/hr., retroactive to February 28, 2018.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

SUPPLEMENTAL

18-050 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Paul Ferguson**, *Volunteer* BHS Track Coach, Step 1, Class III, at no cost to the district.
- b. **Scott Nader**, *Volunteer* BHS Softball Coach, Step 0, Class III, at no cost to the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

CLASSIFIED SUBSTITUTE

18-051 Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.

- a. **Melinda Gray**, Classified Substitute Bus Driver, \$ 14.00/hr., effective immediately.
- b. **Bethany Wesebaum**, Classified Substitute, \$ 10.00/hr., effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

18-052 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **BOARD POLICY MANUAL CHANGES AND/OR ADDITIONS.**

- a. Section 504/ADA/TITLE VI Grievance Procedure – AC-R

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

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- 18-053** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 11-July 11, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- 18-054** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **2018 SUMMER BRIDGE PROPOSAL**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- 18-055** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education acknowledge the **SHEFFIELD LAKE VFW DONATION IN THE AMOUNT OF \$ 600.00** for the expenditure of a Civil War Presenter for the Brookside Middle School 8th grade class.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- 18-056** Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMORANDUM OF UNDERSTANDING BETWEEN THE SSLCSD AND THE SSLCEA** establishing parameters regarding holiday pay and the use of personal leave in relation to holidays.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School –James Schillens
Walk out planned for March 14th.
2. Athletic Counsel – Lisa Miller
Bowling champs. HOF dinner on May 18th.
3. Legislative Liaison – Amy DeLuca
HB 512 discussion of the removal of the state board of education.
HB 87 funds returned to districts from ECOT.

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- HB 416 paraprofessional testing, career readiness and volunteers in schools.
4. Endowment Fund – Pat Czech
Steak fry dinner, March 24th. Tickets \$ 25 each.
 5. S.A.L.T. – Sandra Jensen
Virtual field trip to civil war battlefields.
Talent show.
 6. Finance Committee – Sheila Lopez
Discussion of grants for a field house.

11. EXECUTIVE SESSION

18-057 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:00 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. _____ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

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- E. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- F. Matters required to be kept confidential by federal law or regulations or state statutes.
- G. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:30 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. ADJOURNMENT

18-058

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: **7:31 PM**

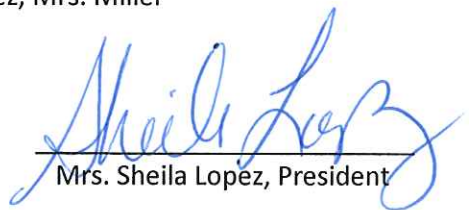
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer


Mrs. Sheila Lopez, President

The next regular meeting will be: **April 9, 2018** at BMS/BHS Media Center at 5:30 p.m.

